



OFFICE OF RESEARCH

CONTROLLED SUBSTANCES MONITORING PROGRAM

UNIVERSITY OF MICHIGAN

The State of Michigan or DEA is **onsite-** **What do I do?!?**



ALWAYS BE PREPARED

The **State of Michigan Department of Licensing and Regulatory Affairs (LARA)** and **U.S. Department of Justice Drug Enforcement Administration (DEA)** may visit campus for announced site visits or unannounced inspections of a DEA registrant.



Representatives from the State of Michigan or DEA visiting a U-M researcher MUST be escorted by the CS Monitor or alternate compliance representative.



Follow these steps:

1. Ask for identification.
2. Contact the CS Monitor at 734-764-2003. *If no answer,* page them by calling Call 734-936-6266, and at the prompt, enter pager **#31685**, then your call-back number.
3. Escort the inspectors to a conference room to wait for the CS Monitor or another U-M compliance representative.
4. If the inspectors are here to visit your research location, then follow the more detailed steps outlined in the State of Michigan/DEA Inspection Guidelines document reviewed at each controlled substance monitoring visit.

Questions? Contact the CS Monitor at:
Phone: 734-764-2003
Email: cs-monitors@med.umich.edu